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# Example of Personal Stylist Job Description

Our innovative and growing company is looking for a personal stylist. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for personal stylist

* Maintain neat and organized environment for clients
* Comply with policies regarding "holds", "will calls"
* Respond in a timely manner to clients' emails, texts, phone messages
* Follow up with clients on any outstanding issues
* Able to drive consistent consignment and appointment business
* Ability to organize closets for top clients
* Markets themselves and performs as personal stylist
* Acts as personal shopper within the store
* Achieves minimum 1 million annual in sales
* Comps and grows their business year over year

## Qualifications for personal stylist

* Ability to anticipate and resolve creative challenges by using appropriate resources on/or solutions
* Ability to work quickly, prioritize tasks and stay calm under pressure
* Customer and/or styling experience is a plus
* Construct clear and accessible lines of communication for current and prospective clients
* Optimize the customer experience through personalized, premium, high-touch service
* Build spend levels of existing client base to VIP level