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# Example of Personal Care Attendant Job Description

Our growing company is looking to fill the role of personal care attendant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for personal care attendant

* Assisting with instrumental activities of daily living, ADL’s, environmental orientation, assisting with other care while encouraging self-care and independence
* Assisting with setting up, serving meals and cleaning up afterwards
* Assisting Residents moving in and out, as assigned
* Assisting with laundry service
* Provide direct care in accordance with treatment plans as directed by the Nurse Manager
* Treat all residents and patients fairly, with kindness, dignity and respect
* Answer resident call lights to address specific needs
* Assist with general activities of daily living and accompany residents to various activities and functions
* Aide in development of resident treatment plans and complete required care documentation accurately and in a timely manner
* Demonstrate proper infection control practices/policies

## Qualifications for personal care attendant

* Perform housekeeping tasks to maintain a clean and safe environment for residents
* Facilitate social visits to room-bound residents via FaceTime, Phone or Skype
* Assist ONLY in two person transfers or lifting with certified or licensed personnel
* Report any injuries of an unknown source, including skin
* Deliver all medications found in the resident’s room/possession to the Clinical
* Report any hazardous conditions and equipment to the Nurse Manager immediately