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# Example of Packaging Technician Job Description

Our company is growing rapidly and is looking for a packaging technician. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for packaging technician

* Document and Pack products for Packaging Distribution Tests
* Manages diverse workloads from Packaging Engineers
* All Packaging Technician I and II responsibilities
* Intermediate bottling techniques
* Basic kit set up and assembly procedures
* Intermediate Custom Order processing
* Material inventory management and accountability
* Set-up, clean and adjust inspection, labeling and packaging equipment as required for proper operation, including change-over
* Perform preventive maintenance including lubrication, fluid level checks and wear inspection
* Clear jams and resolve minor problems

## Qualifications for packaging technician

* Perform intermediate math calculations
* High School Diploma and preferably 2+ years experience as production operator
* Additional computer skills in SAP preferred
* Basic understanding of materials
* Change tape on tape machine, adjust cartoner, tray-packer inkjet machines and labellers
* Set-up bar code readers and challenge systems