Downloaded from <https://www.velvetjobs.com/job-descriptions/oversight-manager>

# Example of Oversight Manager Job Description

Our company is searching for experienced candidates for the position of oversight manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for oversight manager

* Perform qualitative analysis of results and ensure accuracy of test result
* Report findings in a consistent and robust manner that align to the program team methodology
* Collaborate and consult with Functional Control Leads to understand the execution of the centralized programs, identify best practices, and ensure audit readiness
* Partner with CCB leadership and peers in driving open discussion and resolution of gaps identified
* Drive change through continual communication (written and verbal) with Control partners in CCB
* Ensure all required training is completed as appropriate and provide guidance and consultation to all CCB control officers and lines of business partners
* Contributing to the strategic evolution regarding offshoring/ outsourcing/ nearshoring by proposing and supporting initiatives to improve the efficiency of transferred functions
* Acting as a liaison between OPER FX AMER teams and the service provider on transversal topics related to Audit, IT, Compliance and other internal groups/stakeholders that require status and communication
* Ensuring the appropriate level of oversight is present in off-shore teams through enhancement of the Oversight tools and processes
* Improvement of re-onshoring based on capacity and knowledge in the event of a major disaster for the service provider in addition to providing actual production support for critical activities during the service interruption period

## Qualifications for oversight manager

* Work in a matrixed environment to conduct strategic analysis of control topics, formulate recommended courses of action, develop executive-level presentations and facilitate discussions with senior leaders
* Provide end to end ownership and accountability for assigned tasks
* Partner with peers and functional colleagues across the CCB Controls Organization to facilitate and support analysis and reporting projects, on tight deadlines and changing requirements
* Provide leadership for strategic direction of overall business needs to both peers and business partners
* SME on various reporting for the generation and/or publishing of recurring control reporting
* Conceptual banking skills and an understanding of balance sheet and income statement dynamics understanding of bank accounting practices