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# Example of Organizational Change Management Job Description

Our growing company is searching for experienced candidates for the position of organizational change management. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for organizational change management

* Supports work with customers and internal stakeholders to identify and clearly articulate the vision, rationale, benefits of the desired change, mindsets and behaviors that need to shift
* Assists in defining the system access needed to perform jobs in new system
* Develops transition materials to prepare end users for new roles in the IPPS-A system
* Data analysis, development and implementation of people focused transition strategies
* Strategic human capital planning and development
* Administer Readiness Survey to Pilot Sites
* Defining and measuring Change Management requirements and assist in the development and execution of the change management strategy
* Measuring Change Readiness of stakeholders at all levels of the organization
* Supporting the development of communication strategies and detailed communication plans
* Using input from internal and client project team members to develop training strategies and curricula to support role based learning activities

## Qualifications for organizational change management

* Minimum of 3 years of relevant experience in culture awareness, communications planning and/or execution, , , stakeholder engagement, job role design or training planning and/or execution
* Rapidly become familiar with business processes and technologies used throughout Enterprise Supplier Management in order to understand customer challenges and asses the environment for change
* Create and implement change management strategies and plans that maximize adoption and minimize resistance
* Build a network of change champions and agents
* Develop comprehensive change management plans
* Monitor and evaluate change tactic effectiveness