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# Example of Oral Surgery Assistant Job Description

Our growing company is looking to fill the role of oral surgery assistant. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for oral surgery assistant

* Handles surgical instruments, needles and sharps, and sponges
* Bilingual/fluency in Spanish and English preferred
* Assist with shelf organization for dispensary
* Assist in the Sterilization Department, as needed
* Minimum of one year of oral surgery experience
* Maintains Dental Assistant Certification (CDA) with the Dental Assistant National Board- Required
* Excellent oral and written communication skills for routine interaction with staff, patients and visitors
* Takes radiographs
* Assists with surgery including set-up and break-down of operatories
* Schedule patients and informs them of fees

## Qualifications for oral surgery assistant

* CPR Certification is a must
* Experience working as a Dental Assistant, minimum of 1 - 2 years
* AAOMS Anesthesia Assistants certification
* X-ray license for the state of Virginia, preferred
* Board eligibility via credentials approval after completion of an approved AVDC or EVDC residency program
* Diplomate status in the American Veterinary Dental College (AVDC) or European Veterinary Dental College (EVDC)