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# Example of Operations Instructor Job Description

Our growing company is looking for an operations instructor. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for operations instructor

* Coordinate training schedules and logistical requirements
* Proficient in basic and advanced small arms marksmanship per OPNAVINST 3591.1F
* Adept in the instruction and supervision of static and dynamic ranges consisting of two and four-man room entries, dynamic movement, and hallway clearance
* Background and experience in the tactical application of demolitions and able to instruct diversionary charge setup and use procedures
* Experienced in Method of Entry Breaching to include explosive, manual/mechanical and thermal breaching procedures and able to instruct each method
* Updates material for assigned lessons following initial training class presentations student attendance rosters, academic and counseling records, and completion certificates
* Conducts training material validation and assists with customer verification as required
* Support Program Review Committee meetings
* Develop and implement resolutions to routine nuclear training program corrective actions and improvement items
* Maintains a senior reactor operator certification or license for the station

## Qualifications for operations instructor

* Extensive knowledge of application software including Microsoft Office, Reppak, Columbine, Orion, IBMS, Salesforce
* Bachelors Degree and six (6) years or more of related experience
* Must have graduated from Senior Leader Course, Captain’s Career Course, or Command and General Staff College (or equivalent at the time)
* Minimum of 7 years of relevant SOF or EOD experience from the SOF or EOD community (Naval EOD preferred)
* Ability to work days/evenings/weekends
* Must be able to fluently speak, read and write the English language - additional foreign language skills a plus