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# Example of Operations Director Job Description

Our company is growing rapidly and is looking to fill the role of operations director. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for operations director

* Develops relationships with key clients and/or customers to identify emerging needs
* Applies business and management expertise to set and achieve financial and operational objectives within a group or large department
* Resolves complex technical, operational and financial problems
* Develops priorities and objectives for multiple units to align with division scorecard
* Provides input into financial profit plan and manages resources to ensure financial and operational objectives are met
* Makes decisions – guided by the profit plan or budget – that impact support, re-sourcing and implementation of projects, products, services and/or technologies
* Supply - Lead IPT daily walkthrough.　 Exercise a high degree of independent judgment and decision making to ensure quality product is reliably produced while managing cost
* Financial Stewardship – Responsible for development and management of the IPT operating budget as defined with the profit plan.　 Accountable for meeting the operating budget and continuously reducing cost
* Deliver Functional expense requirements and P&L
* SAFETY of every Team Member, 3rd Party Contractor and visitor to the site

## Qualifications for operations director

* Ability to structure complex/chaotic information in short time frames
* Project management of a complex internal project with stakeholders across multiple business units
* Strong knowledge of and/or experience in the functional lines of the gas business, including generation, procurement, transmission, and customer services
* Knowledge of material procurement process and as-built documentation
* Possess a sense of urgency, individual responsibility, and ability to work effectively with changing priorities
* Adhere to high ethical standards, function effectively as a team player, and lead others to do the same