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# Example of Operations Assurance Job Description

Our company is growing rapidly and is hiring for an operations assurance. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for operations assurance

* Acts as a QA representative on associated projects related to Quality laboratory operations
* Helps maintain site practices and procedures related to laboratory instrument qualification, usage, and method execution and trending, ensuring compliance with regulatory expectations and drives opportunities for continuous improvement
* Monitor KPIs regarding accuracy and integrity of Quality and Inventory transactions
* Good oral and written communication skills, with the ability to communicate security concepts and information to non-security savvy and non-technical audiences
* Understanding of common types of Information Security threats, such as buffer overflows, cross site scripting, SQL injection, phishing, advanced persistence threats
* The ability to perform independent research and analysis of security threats and issues using various available resources, and to document and report on the results
* A strong understanding of effective security and operational capabilities and experience with tools such as vulnerability-scanning and vulnerability-management, event management /correlation, anti-virus and anti-malware technology
* A strong understanding of infrastructure environments, understanding of networking equipment such as switches, firewalls, and routers, ability to read and analyse TCP/IP packets, experience with intrusion detection products and authentication technologies
* 2-5 years’ experience in information security or a related field with a hacker mentality
* BSc in Computer Science, Software Engineering or related area

## Qualifications for operations assurance

* 6 years of experience in manufacturing of biopharmaceuticals drug product and Quality Assurance
* Operational knowledge of aseptic processing and packaging operations is a plus
* Experience managing third party manufacturer is desired
* Bachelor’s degree in technical discipline (Biology/Chemistry/Microbiology/Engineering or related field)
* At least 8 years of experience in Quality Assurance (QA) role in a GMP environment within a biotechnology, biologics, or pharmaceutical manufacturing facility
* ASQ, Black Belt/Green Belt certifications a plus