Downloaded from <https://www.velvetjobs.com/job-descriptions/operational-risk-manager>

# Example of Operational Risk Manager Job Description

Our company is growing rapidly and is looking for an operational risk manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for operational risk manager

* Ensure ORM policies/tools are applied consistently and timely across CBG units
* University degree, coupled with relevant post graduate qualifications
* Investigate and recommend corrections for incidents or events within the operations line
* Ensure the execution and analysis of the Loss Events Data Collection process within the specific operations area
* Maintain a complete risk mapping of operational processes and system maps, which include change management assessments
* Prepares various Management and Committee reports to communicate the effectiveness of operational controls and reports issues and recommendations to mitigate risk/loss
* Review and challenge recommendations received from the business to manage risks back within appetite
* Work through a matrixed environment
* Coordinate annual policy framework improvement
* Lead and co-ordinate the investigations of process events and the preparation of reports

## Qualifications for operational risk manager

* Minimum of 3-5 years of relevant risk and control experience (operational risk management, internal/external audit)
* Prior experience working with the financial services industry would be advantageous, particularly within Compliance or another control function
* Exposure and understanding of accounting and finance desirable
* Competent in Word, Excel, PowerPoint and other desktop applications
* Degree level preferred but not essential
* At least 2 years of experience in Business Continuity Management OR at least 2 years of experience in Crisis Management OR at least 2 years of experience in Risk Management