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# Example of Operational Risk Controller Job Description

Our company is looking to fill the role of operational risk controller. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for operational risk controller

* With CIB first Line of Defense teams in the Front Office and in Operations
* Primarily responsible for the leadership and professional development of their SR MOS’s
* Proactively identifies process gaps and needs, creates efficiencies, and drives change for effective and efficient risk mitigation
* Partner with stakeholders to develop and/or modify risk mitigation processes and controls
* Responsible for the development and implementation of audits, reporting, and analysis as necessary to evaluate and mitigate regulatory, contractual, and operational risks
* Interviewing and selection of candidates for Associate, MOS, and SR MOS positions
* Provide long term vision for ORC teams and implement a strategy to achieve the vision
* Ensure and drive program education and training to internal employees
* Coordinating periodic BCP plan refreshes with all BCP plan business unit coordinators/plan owners to ensure completion by Finance/Firm deadlines
* Ensuring functional consistency across BCP plans and leading quality assurance reviews

## Qualifications for operational risk controller

* Knowledge & experience of SOX requirements & Accounting
* BA / BS degree in Business Administration, Management or related area preferred
* Proven management, leadership, communication, problem solving, conflict management, decision making skills
* Ability to provide a team oriented environment that is fair, open, honest, humble, and competitive
* Ability to coach, train and develop SR MOS’s
* Ability to assess SR MOS performance and identify areas of improvement for the SR MOS