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# Example of Operational Finance Job Description

Our innovative and growing company is looking to fill the role of operational finance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for operational finance

* Support, lead and drive execution of global metrics projects at regional level
* Own all financial estimate cycles for the R2R team
* Support ad hoc analytical requests, business reviews, and initiatives
* Lead a key-client facing function and develop the growing agent finance team
* Develop and execute strategies for enhancing financial operations through new systems and processes across all regions (30 offices nationwide and growing)
* Collaborate on company-level financial reporting and the revenue growth targets set for the business
* Drive analysis and insight platforms for agents to understand their business and grow their top-line
* Oversee a team managing all transaction-related activity, ​including processing signed contracts, closing transactions in the system, issuing commission payments, processing referrals, and handling agent issues and requests
* Build relationships with regional managers and work with them to efficiently and accurately operate our financial systems and commission disbursements
* Assume responsibility for the accuracy and integrity of recorded revenue and commission payouts

## Qualifications for operational finance

* Experience in risk management functions, with experience with the operational risk regulatory framework preferred
* Experience in Audit methodology or related finance discipline preferred
* Minimum of 4-5 years’ experience within Investment Banking Securities (product knowledge across additional business areas is an advantage)
* Project experience, including setting timeliness and tracking progress of risk and control self-assessments and remediation plans
* Identifying new or emerging risks to which the business is exposed
* Scenario analysis, developing and maintaining a library of case studies