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# Example of Operational Finance Job Description

Our growing company is looking for an operational finance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for operational finance

* Working with other teams within ORMA to challenge, analyse and enhance the reporting on the output from the risk assessments
* Manage validation reviews across all aspects of the operational risk framework
* Working with other teams within ORMA to challenge, analyze and enhance the reporting on the output from the risk assessments
* Review requests for customer refunds, account adjustments & redemption shortfalls
* Build solid relationships in the front office, Finance, Operations, Risk Management and other support functions supporting the coverage area
* Carry out operational risk assessments
* Develop and perform ongoing maintenance of ORMA policies and procedures
* Maintain consistency across operational risk policies, procedures and standards documents
* Perform ongoing gap analysis between operational risk regulatory requirements and ORMA’s practices
* Play an active role in the development and maintenance of operational risk management framework, including training program within and outside of the department

## Qualifications for operational finance

* Be a finance business partner and actively manage relationships with local OpCo finance teams, HO departments, controllership, Studio (LA) finance teams, Paramount & UIP
* Support in finance process mapping, documentation and redesign
* Support in the management of operational finance projects
* Post qualification experience in a similar operational finance role
* Ability to engage and develop relationships with stakeholders of all levels
* Strong organisational skills and proactive approach