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# Example of NPI Project Manager Job Description

Our innovative and growing company is searching for experienced candidates for the position of NPI project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for NPI project manager

* Define product and production process requirements in line with the overall production strategy and objectives
* Supervise and manage all activities related to a proper planning of production at the contract manufacturers
* Achieve all departmental and divisional goals within areas of direct responsibility
* On a daily basis, monitor the contract manufacturers’ production reports
* Clear to build review, actions trigger and close follow up
* Quarterly pricing reviews, PPV, excess, expedite, MOQ and airfreight authorization based on waterfalls, urgencies, priorities and production schedule
* Generate, analyze and trigger actions on multiple reports internal and externally to trigger improvement actions towards Operation, Delivery and Financial improvement of the program
* Demand and PO management/reconciliation, priority set and follow up
* Capacity analysis and actions taken
* Support project teams with regard to project management methods, scrum

## Qualifications for NPI project manager

* Bachelor's Degree in Business, Engineering or related discipline, Master’s Degree/MBA preferred
* Technical university degree, preferably in Electronic / Electrical field
* Travelling availability
* Bachelor’s degree required (Business, Supply Chain Management or Engineering)
* PMP certified professional is desirable
* Minimum 2 - 5 years work-related experience required in a supervisory/management role and