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# Example of Mill Operator Job Description

Our growing company is searching for experienced candidates for the position of mill operator. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for mill operator

* Ensure forklift and crane reports are filled out each shift
* The OIT complies with all safety regulations
* Safely operates the following crushing circuit, grinding circuit, flotation circuit, thickener
* Safety operate filtration which includes flocculent mixing and addition and reagent mixing and reagent addition
* Observes Mill production monitoring equipment to ensure safety and efficient operations
* Records operational and production data on specified forms
* Transfers materials, supplies, and products between work areas, using mobile equipment, overhead crane, and hand tools
* Cleans up spillage, maintains machinery, equipment, materials, and products
* Responsible for complying with environmental and safety policies
* Operating industrial machines and equipment that support manufacturing of paper

## Qualifications for mill operator

* Ability to read, understand and interpret blueprints, schematics, required
* Making machine adjustments, setting up machines, monitoring machine operations, performing quality checks, recording data, and completing basic routine maintenance
* Formulating chemicals and other items together utilizing automated processes according to specification
* Operating mobile equipment such a forklift, labeling and marking products, inspecting trailers for safe loading conditions, and preparation of trailers for loading
* Management of inventory storeroom and receiving
* Working in tight and confined spaces