Downloaded from <https://www.velvetjobs.com/job-descriptions/mgr-material-program-mgmt>

# Example of Mgr, Material Program Mgmt Job Description

Our innovative and growing company is looking for a mgr, material program mgmt. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for mgr, material program mgmt

* Develop and support Supply Chain proposal activities including task descriptions and bases of estimates that support price to win (PTW) strategies
* Collaborate with Supply Chain disciplines for support as needed
* Oversee all Supply Chain activities to ensure program objectives are met in a timely manner
* Manage all program material proposal activities
* Achieve program material budget objectives
* Direct responsibility for the SC Capture (SCC) staff within GTS and collaboration across the sub mission areas to ensure proper capture / proposal staffing throughout the GTS Mission Area
* Assisting with RFI response content development
* Domestic/ international travel as required, ~10-15% of the time
* Manage a team of MPMs regarding their development and productivity for the program areas which includes performing all reviews, manpower management, and personnel development
* Work collaboratively with all other functions to ensure that cost estimates and EACs are accurate, processes are being followed, and staffing is appropriate for execution

## Qualifications for mgr, material program mgmt

* Ensuring performance of purchase orders or subcontracts using the larger supply chain organization, comply with all public law requirements company policies and procedures, import/export regulations, and employing sound business practice
* Enterprise Sourcing and Performance Excellence (ESPX) Aptitude
* Experience on teams or personally responsible for proposal deliverables that include sourcing and teaming strategies, negotiation and execution of teaming agreements, small business/small business participation plans, pricing and costing of supply chain labor BOEs and outsourced materials and services, material program strategies / subcontract management plans, and proposal text writing
* Must be US Citizen with Active TS/SCI clearance (desired) or a clearable candidate with an inactive TS/SCI within the refresh period (requirement)
* Bachelor’s Degree in Supply Chain Management, Business Management, Engineering or related field
* 6 years of applicable experience, preferably in US government and defense market supply chain activities