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# Example of Methods Agent Job Description

Our company is growing rapidly and is looking for a methods agent. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for methods agent

* Define, from engineering requirements, the work to be done on the devices and the functional tests that will be required
* Read and interpret technical drawings and standard repair manuals
* Create and maintain the list of parts (manufacturer BOM)
* Respond to production support requests (clarifying, corrective and preventive measures) and participate in the resolution of technical problems in collaboration with other departments
* Support the estimation and submission process (estimation according to monthly forecasts, validation of times to production cards)
* Harmonize the implementation of engineering changes or production improvements by working closely with engineering, planning and production
* Actively participate in the implementation of continuous improvement initiatives
* College diploma (DEC) or bachelor's degree (BAC) in mechanics, aeronautics, aeronautical manufacturing, avionics or equivalent
* Five to seven (5 to 7) years of experience in a similar or related position
* Experience as a pre-flight technician in aeronautics, required

## Qualifications for methods agent

* Identify and propose improvement projects participate and conduct Kaizen workshops in order to solve problems and find solutions, while engaging the team members
* You master diagnostic tools such as VSM, material flow analysis, capacity analysis
* Computer knowledge and software BAAN, MAXIMO, SAP
* Manage high-profile and high visibility projects to secure Operations
* Being proactive and make it happens
* You have a bachelor’s degree in Management, Project Management or equivalent coupled with more than five (5) years relevant work experience