Downloaded from <https://www.velvetjobs.com/job-descriptions/meter-reader>

# Example of Meter Reader Job Description

Our growing company is searching for experienced candidates for the position of meter reader. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for meter reader

* Report any identified thefts, diversions or safety violations related to gas company equipment during the performance of their assigned duties
* Immediately repair or report any detected gas leaks while in the field
* Perform periodic leak surveys
* Perform meter turn-offs
* Paint meters, piping and connections
* Complete matched orders, verifies and miscellaneous meter investigations
* Install, interrogate and reprogram ERT devices
* Operate a Mobile Data Terminal (MDT) to record work activity and update customer records
* Assist responders as part of a two-person crew
* Terminate gas service through one of the following

## Qualifications for meter reader

* Must possess a valid automobile driver's license
* One year of experience reading meters preferred
* Travel 10% within a 35 mile vicinity
* This is a temporary position that is not expected to exceed 6months in duration
* Travel within the service territory
* Training locations may include Newton and Chariton, IA