Downloaded from <https://www.velvetjobs.com/job-descriptions/meter-reader>

# Example of Meter Reader Job Description

Our growing company is searching for experienced candidates for the position of meter reader. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for meter reader

* Other duties as assigned relating to meter reading
* Responsible for route maintenance
* Reports gas leaks
* Observes and follows meter reading instructions while extending proper courtesy and consideration to customers and customers' property
* Safely operate company assigned vehicles in the performance of their assignments
* Perform periodic meter inspections to check for gas leaks and atmospheric corrosion
* Accurately read and record customer meter indexes for monthly billing
* Report changes to customers’ meter, premise and access information as identified through the normal course of performing scheduled work
* Operate meter reading handheld computers for recording route information
* Operate mobile meter reading electronic equipment when assigned to read a mobile route

## Qualifications for meter reader

* Frequent - Bending forward, Reaching, Flexing elbows and wrists, Twisting, Kneeling
* Occasional - Sitting, Crawling, Twisting, Reaching, Turning, Crouching
* Vision - Must be able to read meters
* Other- Must be able to grasp and push buttons on hand-held device
* Prefer applicants with background working outdoors
* Utility meter reading experience is preferred