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# Example of Medication Aide Job Description

Our growing company is searching for experienced candidates for the position of medication aide. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for medication aide

* Adheres to and conveys philosophy of supporting dignity, privacy, independence
* Ensure security of medication, replace stock, and maintain upkeep of medication room and pharmaceutical equipment
* Monitoring and administering medication to residents in a timely manner
* Properly document any changes to resident medical chart
* Responding to resident call signals promptly
* Delegating responsibilities and tasks to other resident care staff members
* Presenting a professional and courteous attitude when dealing with residents, families, visitors, and other staff
* Treating our residents with dignity and respect at all times
* Other duties as assigned by the Wellness Director
* Administer medications to residents

## Qualifications for medication aide

* Nursing Assistant Certification or Registration required or can also have Home Health Aide Certification
* Certification as a Medicine Aide or Qualified Medication Aide required
* One-year experience as a CMA/QMA (Certified Medicine Aide/Qualified Medicine Aide)
* Flexible to work all shifts
* Must also have CPR, Mental Health Specialty and Dementia Specialty training, Orientation and safety training, Nurse Delegation, Nurse delegation special focus on Diabetes and Food handlers card
* Customer service – CMA’s work in a caregiving setting and answer questions from patients and family members, so we are seeking professionals who possess customer service skills and a good bedside manner