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# Example of Mechanical Assembly Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of mechanical assembly. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for mechanical assembly

* Use a wide variety of associated shop equipment and tooling including tact weld, grinding and manual machine processes
* Drill, taps, or reams holes and aligns components, bolts, screws or rivets parts together during re-assembly
* Assemble all basic expendable mechanical products
* Create sealing surface on spherical parts by lapping
* Inspect cosmetically for mis-machined parts, damaged parts and any other abnormalities
* Ensure all products are assembled using the correct components per "bill of material"
* Ensures product and process quality is maintained through visual inspection and testing as required
* Thoroughly documents all production paperwork to ensure proper documentation for a given process
* Coordinating activities
* Taking part in the design and definition of the 2 means

## Qualifications for mechanical assembly

* Minimum of 3 years experience in mechanical assembly
* Minimum 5 years of structural assembly experience
* Prefer 3 years of experience with composites
* Experience with drilling, reaming, hone and countersinking straight and close tolerance holes
* Experience reading and interpreting engineering drawings, blueprints, and specifications preferred
* Must be able to climb ladders and stairs and work in small restricted areas