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# Example of Mechanical Assembler Job Description

Our company is growing rapidly and is hiring for a mechanical assembler. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for mechanical assembler

* Following written and verbal work instructions
* Perform product inspections and conduct test to ensure pass/fail criteria are met
* Climate Controlled Production Area / Warehouse
* Clean, Dust free environment
* Performs necessary assembly functions working from operation sheets, verbal instructions, samples and blueprints
* Selects correct parts, materials, tools, assemblies, standards, hardware, to support the job
* Uses a variety of hand tools including basic measuring instruments, air tools and riveting tools
* Remove and/or replace installed components and any related parts
* Assembling preformed sheet metal parts, using equipment such as drills, wrenches, high pressure carts, screwdrivers, hammers, and any other equipment that will assist in the satisfactory performance of duties
* Operation of equipment with personal safety and that of fellow employees in mind

## Qualifications for mechanical assembler

* Utilized hand tools, power tools, and pneumatic devices
* Maintain inventory records up to date
* Fulfill work orders
* Able to read blue prints/ schematics preferred
* Able to work with a variety of hand and power tools
* Should be able to use computer, and basic word and excel