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# Example of Mechanic Helper Job Description

Our innovative and growing company is hiring for a mechanic helper. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for mechanic helper

* Assists the Machinist/Mechanic in performance of his tasks as directed
* Issues and examines tools and mechanical equipment
* Disassembles equipment as necessary, clean parts and does necessary repair work
* Perform laboring duties as needed including the loading and unloading of supplies, materials, and equipment
* Assist with repairing, fabricating, installing and removing a variety of centrifugal, gear, diaphragm, and reciprocating pumps other related rotating equipment either in-house or in the field
* Operates the necessary equipment used in mowing, fertilizing, spraying and snow removal
* Perform the necessary corrective maintenance to ensure the facility and equipment are operating properly
* Perform all maintenance activities in a safe, clean and efficient manner
* Utilize illustrated parts breakdown manuals and operational manuals in the repair, modification and maintenance of equipment
* Perform inventory control of parts and equipment used from inventory

## Qualifications for mechanic helper

* High school diploma or general education degree (GED) is desirable
* High school diploma and an eagerness to learn
* Two (2) years of work experience in the care and maintenance of grounds and the operation, repair and maintenance of grounds keeping equipment
* Must be able to meet College insurability requirements
* Must have sensitivity to respond appropriately to the needs of a diverse population
* One (1) year of relevant ship machinist mechanic experience under the guidance of a machinist mechanic or relevant experience in the military