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# Example of Math Coach Job Description

Our company is growing rapidly and is hiring for a math coach. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for math coach

* Participate in ongoing personal professional learning experiences, PD, LSA Days, and coursework as a means of enhancing the instructional, intervention, and assessment support provided to teachers
* Monitors student progress, including electronic resources and course completion
* Supports students with technical components of creating accounts and establishing needed credentials to access various online resources
* Guides students as they navigate through a variety of manual and online resources to provide support in preparation placement testing
* Collaborates with faculty tutoring coordinators, faculty coordinators, and deans to provide personalized discipline specific support
* May facilitate Placement Preparation workshops in multiple formats and modes
* Collaborates with Student and Academic Affairs colleagues to streamline and deliver pre-enrollment placement testing and related processes
* Conducts in-person, on-campus outreach to students at various stages of progress to provide encouragement and support
* Works collaboratively with student peer tutors/coaches
* Develop and oversee the innovative implementation of an interdisciplinary course of study that supports district learning goals and objectives and aligns with state curricular frameworks

## Qualifications for math coach

* Bachelor’s degree in Educational Technology or related areas
* Active and in good standing 300 law certificate
* Knowledge of coaching techniques and procedures for respective sport(s)
* Minimum of three years of demonstrated relevant professional experience
* Possess basic-level project management skills
* Demonstrated experience working at a community college