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# Example of Materials Planning Job Description

Our company is looking for a materials planning. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for materials planning

* Supply chain risk mitigation
* Strategic planning for the future needs for the production process
* Account manager for large corporate accounts
* Present purchasing vision at corporate level
* Liaison for large vendors
* Buy, plan and purchase supplies and materials at the optimal price and delivery cycle while maintaining lowest possible inventory levels
* Be a member on cross-functional teams responsible for Supply Chain Requirements across project sites
* Actively participate in driving business results
* Develop, implement and manage cross-functional, fully integrated planning process that incorporates, capacity planning, scheduling, inventory, material and associated cost elements
* Coordinate with cross-functional business teams to develop the best economic strategy for production planning to support customer demand

## Qualifications for materials planning

* Effective management of company inventory and maintain the required stocking levels
* Ensure business objectives, regarding all Logistic responsibilities, are delivered, ensuring we meet customer expectations
* Bachelor’s Degree in Supply Chain and 4+ years Materials & Logistics Management Experience Preferred
* People Management Skills – Impact and Leadership
* Budgeting, Financial and KPI Setting experience
* Lean Certificate and/or job experience desired