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# Example of Material Handler Job Description

Our company is hiring for a material handler. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for material handler

* Performing the physical tasks involved in the shipping, receiving, storing, and distributing of products, materials, parts, supplies and equipment
* Assist in the shipping and processing department
* Hazmat Handling
* Handle and observe controls for government owned property
* Ensure inventory areas are kept in a clean, safe and professional manner
* Complies with all Company, ISO and, Sarbanes Oxley procedures
* Loads materials and/or finished machines into vehicles using the best loading sequence and procedures to ensure no damage occurs in transit
* Accurately follows procedures for using mobile RF scanner to perform inventory transactions
* Inspects industrial trucks daily prior to operation and records faults or shortcomings on inspection sheet according to instructions and procedures noted on inspection form
* Consolidates parts in containers or boxes to maximize storage space

## Qualifications for material handler

* Other duties as assigned by lead person or warehouse manager
* We are seeking individuals who are able to stay on task without constant supervision and those who take pride/ownership in their work!
* 1-3 years in materials/inventory control experience preferred
* Familiar with different material types a plus
* Previous experience in handling hazardous materials
* Demonstrated ability to read and understand precision measuring devices (micrometer, dial calipers, tape measure)