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# Example of Master Data Management Job Description

Our innovative and growing company is looking for a master data management. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for master data management

* Work effectively with Technology Operations/Infrastructure teams to ensure a seamless transition of the completed Master data architect solution to the final data platform for its continued operations and maintenance
* Assessing current systems/customer needs and identifying ideas for system improvements
* Working with clients to integrate customer master data from disparate systems to provide a single view of the customer master data
* Planning/coordinating and adding/modifying/writing appropriate code/configuration, including technical specification documentation, upgrades, long range requirements, operational guidelines, protection, recovery, software installation, and resolving errors and failures
* Ensuring backup and recovery processes are in place
* Facilitate / Execute testing of project deliverables
* Update and develop policies and procedures with focus on operational efficiencies through data quality and standardization
* Directing day-to-day master data management activities across a virtual global organization
* Developing continuous improvement mindset by constantly striving for ways to strengthen “end to end” process perspective for complex global business process master data and level process efficiencies on a global scale
* Recruit, retain and train MDM resources as needed to ensure a sustainable shared service capability delivering agreed upon service levels

## Qualifications for master data management

* Design and develop workflows within the Master Data Repository tool
* Experience with MDM toolsets (preferably IBM Master Data Management)
* Familiarity with customer identification and address standardization processes
* Familiarity with data modeling tools such as Erwin, Embarcadaro
* Being a self-starter/motivator and having a proactive, agile and strategic mindset are a must
* Background in SAP MM module