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# Example of Market Data Analyst Job Description

Our company is searching for experienced candidates for the position of market data analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for market data analyst

* Understanding of vendor products such as Thomson Reuters, Bloomberg, Factset
* Strong commercial and negotiation experience
* Ability to communicate at all business levels
* Updating and maintaining inventory of products by liaising with Vendor, Sourcing, Analysts, Finance, and Admin groups to manage, coordinate, and execute global service and user level changes
* Management of inventory team monthly activity queue including tracking of periodic price change transactions triggered by market data contract renewals ad-hoc client requests
* Execution of end-of-month closure procedure focusing on validation of user inventory and charges in accordance with pricing rules
* Creation and management of standard inventory reporting for business unit management and users
* Maintenance and creation of documentation
* Building and streamlining workflow process
* Resolving client inquiries related to inventory data quality, statistics, and traceability of market data charges

## Qualifications for market data analyst

* Excellent knowledge of vendor invoicing and business principles
* A sound understanding of market data administration in particular the use of inventory tools such as FITS
* An awareness of project methodology discipline
* Maintain up-to-date knowledge of the market data industry relevant to the services being provided or proposed
* Must be educated to degree level or of graduate calibre and able to demonstrate literacy and numeracy
* Professional education in areas such as Securities Institute, IAMR for Investment industry knowledge is highly desirable