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# Example of Manufacturing Lead Job Description

Our company is looking for a manufacturing lead. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for manufacturing lead

* Supply - Lead Area daily walkthrough.　 Exercise independent judgment and decision making to ensure quality product is reliably produced while managing cost
* Financial Stewardship – Responsible for development and management of the Area operating budget as defined with the profit plan.　 Accountable for meeting the operating budget and continuously reducing cost
* Serve as primary reviewer for all in-process documentation the point of contact for all issue resolution
* Manufacturing representative for area in scheduling
* At least 3 years of prior experience in a manufacturing or other closely related environment
* Ability to effectively communicate both verbally and in writing with associates at all levels of the organization
* Support day to day production activities to help meet customer product demand
* This position is an active on the floor support position which could entail standing for long periods of time
* Reviews completed team products for completeness and acceptance
* Compiles and presents weekly status charts of team to AF leadership

## Qualifications for manufacturing lead

* JDE knowledge (preferred)
* Orchestrate scheduling software Knowledge (preferred)
* Minimum (6)　years’ experience in more than one functional area, such as Operations, Quality, Technical Operations,　Technology, Engineering, Maintenance, and/or Supply Chain
* Concurrently, minimum (2) years of line experience, with responsibility for direct reports
* Understanding and ability to incorporate lean manufacturing in cell environment, quick change set-up, GEMBA, Continuous improvement, one piece flow
* 6 years directly related experience, including leading assembly work teams