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# Example of Manufacturing Cost Accountant Job Description

Our company is looking for a manufacturing cost accountant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for manufacturing cost accountant

* Prepare and analyze monthly and quarterly gross margin reports by product, customer and warehouse
* Analyze changes in product design, raw materials or manufacturing methods to determine effects on cost
* Variance analysis and review of cost allocation assumptions and rates
* Responsible for overall Physical Inventory and related audits
* Assist in month-end close of the General Ledger as it relates to COGS and Inventory accounting
* Responsible for the timely and accurate completion of the monthly close, including the preparation of monthly journal entries
* Responsible for monitoring the movement of inventory, validation of the cost of goods sold, and monthly plant and terminal inventory reconciliation for accuracy and completeness
* Coordination with Operations and Plant Managers to facilitate the periodic update of the standard costs in the bill of materials
* Perform various product profitability and margin analysis including a monthly product costing variance analysis
* Assist with the timely and accurate maintenance, preparation and issuance of plant and corporate cost statements

## Qualifications for manufacturing cost accountant

* Bachelor's degree in accounting or related area or equivalent experience, CPA or MBA preferred, but not required
* Minimum 3 years’ experience in Accounting preferably in a large manufacturing environment with evidence of exceptional ability (Experience in solar industry is a significant advantage and will be preferred)
* Demonstrated advanced proficiency in the Microsoft Windows Suite to include Outlook, Word, Excel, and PowerPoint
* The ability to become and remain organized
* The ability to effectively analyze data formulate recommendations and present findings
* Possess a comprehensive understanding of plant operations and its product lines by working in a cross functional capacity in the product development process