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# Example of Manager, Tax Reporting Job Description

Our innovative and growing company is hiring for a manager, tax reporting. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for manager, tax reporting

* Consolidating the quarterly forecasted effective tax rate (“ETR”)
* Managing the potential changes to the monthly ETR forecast, including both foreign and domestic issues
* Preparing the financial statement disclosures for tax matters, including drafting the tax footnote and MD&A
* Coordinating the quarterly FIN 48 process and the quarterly/annual tax provision review by both external and internal auditors
* Assisting with special projects (e.g., long-range plan, tax accounting research, internal controls, tax accounting initiatives)
* Research, analyze, review and draft positions on highly technical US international tax issues such as technical analysis of subpart F blocked income
* Analyze advice from foreign advisors on foreign tax technical positions
* Assist with design and implementation of international planning projects as needed
* Review and document accounting positions on technical international tax issues, both US and Ex-US
* Identification and delivery of training requirements of colleagues within Group Reporting and Group Tax with respect to both Tax Reporting and Control and Risk Management (CARM)

## Qualifications for manager, tax reporting

* Transaction taxes advisory experience in Financial Services in Asia
* Broad financial accounting knowledge
* Demonstrate commercial knowledge
* Qualified CA (or equivalent) with at least 5 years post qualification experience
* Experience ideally gained within large commercial organisation or chartered firm
* Management experience of a small team (3-4 people)