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# Example of Manager, Sales Planning Job Description

Our innovative and growing company is looking for a manager, sales planning. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for manager, sales planning

* Piloting the Demand forecast for European and Export customers in collaboration with Demand planner
* Calculating, optimizing and communicating production, inventory and distribution plan in collaboration with other planning stakeholders (production, logistic, commercial, finance)
* Lead and manage European S&OP meetings , and weekly review meetings
* Monitoring on a weekly base the balance between sales and production and inventories, and being the second line troubleshooting in case an unbalance is noticed due to an unforeseen event
* Contributing to budget preparation
* Participating in longer term studies (impact of changes in business plan or market share, of changes in production capacities, of changes in the supply chain network, controlling …)
* Contributing to various Supply Chain projects (like Supply chain excellence, process improvement, new tools or reports)
* Work with Data Vendors on all data related questions- Including pricings, data issues, new product add, and new report deliveries
* Establish and maintain cross-functional relationships with internal departments (IS, HR, Incentive Comp, Finance)
* Process improvement– Continuously develop tools/systems and automate processes

## Qualifications for manager, sales planning

* Has good skills in understanding customers’ behaviors and needs, and will do the best to meet their needs
* Has good skills in studying competitors and is able to create a competitive advantage through that
* Willing to invest time in building a high performance team, and is able to motivate and train team to achieve team and organizational goals
* Willing to travel occasionally, as required by the job
* BA/BS college degree or its equivalent in relevant area Supply Chain, Logistics, Operation Management, Industrial Engineering, Statistics, Economics, Finance, Mathematics
* Communicate necessary materials to field, including