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# Example of Manager, Reporting Job Description

Our company is looking for a manager, reporting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for manager, reporting

* Raise issues for consideration by line management where the issues impact policy, sensitivity of information or other material consideration
* Demonstrate strong leadership skills to manage a Team of MIS Specialists
* Act as a Backup for the Snr Manager and responsibilities there in
* Prepare/review recurring month end adjustments
* Prepare ad hoc reports/presentations for management/executive as required
* Conduct reviews of contracts, leases, and other agreements / transactions
* 4-6 years or so of Accounting experience, Some of which MUST be from public Accounting
* First hand working knowledge of SEC reporting, either through public accounting or from completing these filings yourself in industry
* Analyze global foreign currency impacts and currency translation adjustment arising from currency rate movements and global accounting operations
* Provide foreign exchange and currency translation adjustment reports and explanations to Treasury, Global and Regional Controllers

## Qualifications for manager, reporting

* SAP Financial Systems experience preferred, specifically BW Reporting
* Experience with SAP/Navision or other large automated accounting system a must
* Public Accounting background with CPA
* Five to six year working experience in finance, with two or three year experience in big audit firms plus three years in MNCs
* Prior experience of retail business or E-Business is preferred
* Must have proven experience in a management