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# Example of Manager, Reporting Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of manager, reporting. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for manager, reporting

* Overall knowledge of business, Sales, overheads to support budget and forecasting activities
* Responds to inquiries from the Director of Finance, Controller, and other finance and firm wide managers regarding financial results, special reporting requests
* Pro-active management and Full responsibility for the prep and delivery of half / full year end statutory reporting and financial statements
* All ASX submissions, subject to final approval
* Liaising with several business managers to be the go to finance contact
* Assist in preparation of investor reporting including Annual Report
* Co-ordinate full year and half year external audits
* All other duties, tasks and projects as required by Management
* Quarterly consolidation reporting for a HK listed company with more than 300 subsidiaries
* Lead and motivate team members including modelling organisational behaviours

## Qualifications for manager, reporting

* Knowledge of financial statements, financial reporting, budgeting and analysis processes
* Experience in working with Foreign Currencies
* This position may require travel from time to time
* Must have the ability to think strategically and possess strong analytical skills
* CPA or CPA track is preferred
* 6-8+ years in public accounting (Big Four preferred) including SEC reporting