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# Example of Manager, Learning Job Description

Our growing company is searching for experienced candidates for the position of manager, learning. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for manager, learning

* Drive engagement and community in Global Finance by building and managing central communication, collaboration, and development tools and resources
* Accountable for meeting our contractual obligations, ensuring that we have resources and skills that can match the demand of our customers
* Ensuring all KPIs and SLAs are met or exceeded, avoiding contractual scope creep or highlighting the risk of this to the Client Partner or Director
* To be the single operational point of contact for your customer(s)
* Leadership and direction of team
* Monitors and ensures the delivery of large scale programmes
* Evidence of successfully partnering with business leaders and managers to identify individual and group training needs and trends within the business
* Ability to design both in-house and with expert third parties, solutions which include a blended approach to learning such as coaching, classroom training,1-on-1 sessions, action learning & e-learning
* Contribute to the development of common learning and development and organizational development tools and resources, ensure awareness, consistency and quality utilization and delivery, including train the trainer
* Act as a proactive and productive partner with internal stakeholders, driving safety, quality, productivity, and customer experience to positively impact key business metrics

## Qualifications for manager, learning

* 5 or more years’ experience working in large, decentralized global organization
* Broad and comprehensive understanding of different training systems, theories and practices the changing business environment
* Knowledge of the Investment industry a plus
* Outstanding follow-up and prioritizing
* Bachelor's degree required in business, human resources, or comparable field of study
* CPLP certification is preferred