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# Example of Manager, Investigations Job Description

Our company is growing rapidly and is hiring for a manager, investigations. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for manager, investigations

* Monitors quality and recommends alternate solutions to problems
* Facilitates in interview of fraud suspects
* Provides depositions on civil cases
* Handles the most complex and confidential or sensitive investigations
* Ensures compliance with all laws & legislation governing investigations
* Administers undercover operations and activities
* Maintains excellent rapport with local, state and federal law enforcement agencies and develops and maintains networking opportunities
* Liaising with key stakeholders such as IMG, Legal, Audit and Compliance external counsel, in order to ensure the effective conduct of global regulatory investigations
* Plan, direct and organise the day-to-day operation of a global Fraud Detection Team across our global TRMS locations involving multiple marketplaces
* Develop and execute strategies to support our culture of continuous improvement and assist the delivery of products and services to meet our customer and business needs

## Qualifications for manager, investigations

* Certified Professional Investigator (CPI), Certified Internal Auditor and/ or Certified Fraud Examiner (CPE) or equivalent preferred
* Experience with investigating allegations of employee misconduct in a corporate setting, federal law enforcement agency or intelligence agency
* Knowledgeable of best practices with respect to all aspects of investigations (e.g., conducting interviews, case management, reporting)
* Experience with reviewing existing investigations procedures and protocols to ensure their consistency with industry best practices
* Experience managing and maintaining a case management system
* Ability to manage complex, high profile or sensitive investigations