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# Example of Manager, Inventory Job Description

Our innovative and growing company is looking to fill the role of manager, inventory. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for manager, inventory

* Monitor all cycle counts and identified issues related to variances (miss tagged, misplaced, theft, damage).Conducted root cause analysis
* Monitors inventory levels and fulfillment center capacity to ensure proper space utilization
* Conduct periodic location cleanup of multiple physical locations
* Coordinate pick list generation and put away of items effectively
* Conduct internal audit on inventory by coordinating inventory supervisors
* Ensure all items are put away immediately after inbound process
* Carry out 5S practices within inventory area
* Be prepared to assist with other departments in the warehouse as and when required
* Carry out internal health and safety audits as and when requested
* Ensure housekeeping standards are maintained at all times

## Qualifications for manager, inventory

* 5 or more years Inventory Management experience strongly preferred
* Must be very good working with numbers
* Must have ability to organize and schedule work effectively
* Bi-lingual Spanish desirable
* 4+ years’ experience in publishing or a related industry with specific knowledge of inventory management, distribution, general familiarity with basic accounting, manufacturing, freight, warehousing, and international distribution
* Demonstrated ability to deliver cost savings through process change