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# Example of Manager, Information Technology Job Description

Our growing company is looking for a manager, information technology. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for manager, information technology

* Manage, monitor, and review various IT projects
* Allocate and schedule resources to support department objectives and goals
* Works closely with AOA Xinetics leadership and compliance functions to ensure full compliance with Division, Corporate, and government regulations
* Architects, plans, and maintains the installation and usage of software and equipment used in the laboratory
* Serves as the escalation point of contact with service and technology providers/vendors for all software used by R&D
* Keeps computer equipment, hardware, software, and desktop environments updated and in compliance to meet organizational needs
* Manages data base management activities and oversees back office computer operations
* Ensures compliance with current standards for server, desktop, laptop, security, internet, phone, video, mobile, and enterprise and software, industry specific, and third party software
* Builds and maintains IT support structure that is required to ensure uninterrupted IT services
* Oversees and evaluates system security and back up procedures

## Qualifications for manager, information technology

* Manages generally homogeneous teams
* Recent People Management Experience in an Application Development Environment is Critical
* Software Development Background is important
* Must have strong Agile experience including coaching and mentoring, SAFe (scaled agile) and the ability to run teams in a scrum environment
* Strong project management skills, ability to assess work, estimate and monitor team progress and performance
* Experience with print fulfillment technologies