Downloaded from <https://www.velvetjobs.com/job-descriptions/manager-information-technology>

# Example of Manager, Information Technology Job Description

Our growing company is searching for experienced candidates for the position of manager, information technology. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for manager, information technology

* Responsible for the complete implementation of 5S+S within the IT Department
* Manages multiple cross-functional employee groups in a constrained resource environment
* May manage small contracts or vendor service agreements
* Contributes to establishing organizational objectives
* Influences support across various technology and service groups
* Manages budget subset
* Has regular contact and collaboration with IT counterparts, business management, vendors, professional organization, and consultants
* Engage with a diverse team across the multiple organizations
* Develop/Implement plans to ensure business, technical and customer requirements are achieved
* Acquires resources for project activities, provides technical management and leads process improvements

## Qualifications for manager, information technology

* Develop the Product Lifecycle Management (PLM) capabilities to enable knowledge management and collaboration internally and with external contract partners
* 1+ years of relevant IT Project Management experience with demonstrated leadership responsibilities
* 1+ years of experience with common Project Management tools (MS Project, Clarity, Excel, etc)
* 1+ years of experience with managing progressively complex and integrated sets of projects
* Master’s degree in an IT-related field
* Demonstrated financial/budgeting management experience