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# Example of Manager, Fund Accounting Job Description

Our innovative and growing company is hiring for a manager, fund accounting. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for manager, fund accounting

* Manages an accounting operations group
* Conducts the performance management process, provides input for hiring and disciplinary actions, and provides hands-on training to staff
* Develops periodic goals, organizes the work, sets short-term priorities, monitors all activities, and ensures timely and accurate completion of
* Manages and controls various functions in an accounting operations group to ensure a timely and accurate product/service
* Provides technical expertise for new or complex accounts and oversees new accounts on an on-going basis to ensure that client needs are met
* Determines most efficient method of setting up or processing accounts
* Interview business stakeholders to understand their requirements towards software extensions
* Align future software design with development team
* Write functional specification of changes
* Manage and execute testing incl

## Qualifications for manager, fund accounting

* Could involve traveling to Europe or APAC for training
* Prior NAV calculation experience is essential, including strong knowledge of different product types in capital market domain
* Understanding of operational and reputation risks inherent in the fund administration business and the management/operational control environment required in managing these risks
* Ability to evaluate new business needs and changed service requirements
* Must have the ability to create and maintain strong relationships with people at all levels and different functions throughout the organization and with external partners
* 5+ years of accounting experience across the private equity, venture capital, hedge fund industries