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# Example of Manager Business Analyst Job Description

Our growing company is searching for experienced candidates for the position of manager business analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for manager business analyst

* Forecast the time required to triage defects and support the Development and QA teams during the test phases of each release
* Produce accurate estimates that reflect reality and account for recurring inefficiencies
* Estimates to Actuals - track project estimates to project actual and continually improve the estimation process
* Partner with cross-functional teams to evaluate and/or perform business analyses of potential new business opportunities & scenarios
* Be a trusted advisor on market and share implications, providing data, insights and vision to help business leaders understand and act upon developments in the industry
* Directly lead, manage, and coach a team of 8-9 Marketing Business Systems Analysts, which includes providing leadership and mentoring, completing performance appraisals, interviewing and hiring BSAs, and tracking BSA deliverables
* Perform bridge between financials, operations, and HR business
* Assigns and monitors work of team, providing technical and analytical support and direction
* Work with project managers to map business requirements to project deliverables, resource planning & project plans
* Perform application configuration and customization activities in Workday, Kenexa Brass Ring, Kronos and other related enterprise systems

## Qualifications for manager business analyst

* A leader who will work with more junior team members to improve their skills
* Experience in retail and Marketing Analytics is a plus
* Prior experience in off-shoring culture is an added bonus
* Excellent verbal and written communication skills with experience in preparing executive summary, creating detailed Product and program level updates, writing functional requirements, user documentation and training materials
* Ability to communicate effectively with business to establish an understanding of business needs, and translate requirements to technical staff to support development activities
* Ability to investigate client needs to provide input into the design of a system functional enhancements