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# Example of Manager, Audit Job Description

Our growing company is hiring for a manager, audit. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for manager, audit

* Participate in client meetings, presentations and proposal development
* Develop and execute annual audit plans focused on the most significant risks in the audit universes
* Manage multiple, simultaneous risk-based audits, including operational and integrated audits, to achieve overall engagement objectives
* Manage team through project fieldwork, monitor progress of engagements and report status to the Director
* Actively participate in continuous improvement initiatives and updating procedures
* Receive general instructions for non-standard analyses and projects
* Provide senior and field leadership/management with insightful, accurate information regarding the condition of controls and improvement opportunities
* Ensure all audit program steps are adequately addressed
* Ensure projects are completed within negotiated budgets and due dates
* Advise various finance groups and maintain compliance according to SOX

## Qualifications for manager, audit

* Ability to generate ideas and think "outside-the-box" for creative training solutions
* Minimum 5 years of audit experience in public accounting with a top 20 firm serving manufacturers and distributors or for-profit private equity-owned enterprises required
* Currently located or willing to relocate to Dallas, TX
* Advanced Audit skills
* Experience with audit administration and GRC software including TeamMate, Archer GRC
* 8+ years of experience in a related role with experience in business, functional and people management, with proven abilities in taking responsibility for executing concurrently on a portfolio of high quality deliverables to stakeholders according to strict timetables