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# Example of Manager, Advisory Job Description

Our company is growing rapidly and is looking for a manager, advisory. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for manager, advisory

* Provide technical support, leadership, and guidance to more junior members of the team, helping them to expand their own knowledge base within the Compliance function
* Identifying key accounting issues and reporting on results/ key findings
* Writing detailed reports and conducting analysis on due diligence principles
* Evaluating historical financial performance, including sustainable earnings and working capital
* Assessing financial projections focused on major assumptions and comparisons to historical results
* Assisting Partners with proposals and assigned projects
* Providing mentorship to junior staff and guiding them on projects as needed
* Networking with potential clients and assisting with speaking engagements
* Draft fact sheets summarizing data relevant to the evaluation of conflicts of interest, including researching internal databases to identify specific services offered to relevant parties
* Facilitate internal calls/communications involving the PSR, Professional Services Director, representatives from RRLA, Independence, engagement team members, , to discuss potential conflicts of interest

## Qualifications for manager, advisory

* 6+ years of experience in business consulting, corporate strategy, business re-engineering
* Five (5) or more years experience in consulting related to healthcare operations, finance or auditing required
* Financial or economic analysis, business valuation or public accounting experience preferred
* Manage a team that advises line managers on general HR and employment aspects, including performance management, employment law, employee engagement, and reward and recognition
* A sound understanding and proven track record implementing HR processes
* Change management experience, including the introduction of new working practices