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# Example of Manager, Accounts Receivable Job Description

Our company is hiring for a manager, accounts receivable. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for manager, accounts receivable

* Works with sales teams to monitor and develop plans to improve customer working capital
* Creates tracking reports and assists with the preparation of quarterly and yearly audit requests
* Leads team, selects/hires
* Escalate accounts to Sales Management, Sr
* Provide weekly reporting to Sr
* Responsible for adjudication of third party and private medical claims
* Able to handle team of 10-15 resources
* Proper management of outstanding invoices, and direct interfacing with customers on collection matters and dispute resolution with professional
* Manage campaign status, and launch service
* Review stamp duty

## Qualifications for manager, accounts receivable

* Experience in managing accounts payable/receivable and knowledge and understanding of Generally Accepted Accounting Principles (GAAP) and/or International Financial Reporting Standards (IFRS)
* Have a proven track record in credit collections and credit analysis preferably in a manufacturing environment
* An equivalent combination of education and relevant experience may be considered
* Applied general accounting practices and procedures
* Ability to multi-task successfully and meet deadline pressures in a fast paced team environment is essential
* 2-4 years finance/accounting experience at studio, public accounting firm or ad agency preferred