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# Example of Management Reporting Job Description

Our innovative and growing company is searching for experienced candidates for the position of management reporting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for management reporting

* Continuously develop and enhance key reporting tools and processes by exploring, identifying, and implementing reporting, analysis, and process solutions
* Collaborate and support Board Reporting, Planning Centre of Expertise, Expense Management Shared Service Centre teams, as required
* Support various ad-hoc requests and approach new work with curiosity and creativity
* Build and leverage relationships with partners and stakeholders, by understanding their issues and challenges, consulting and developing an effective resolution, and exercising influence to ensure all moving parts are aligned
* Creating the new MIS / Management Reporting database and visualization strategy for the company
* Developing a culture across the company focused on data visualization and rapid understanding of KPIs, trends and thresholds sense of urgency to address critical risks
* Leading the automation, industrialization and change management roadmap for the new Management Reporting based on the company's requirements with buy-in from Head Office
* Representing MIS / Management Reporting on the Data Quality Steering Committee
* Oversee stress testing controls on data quality and model behavior
* Manage production issues including system feed issues, manual adjustments and follow up data enhancements with system projects

## Qualifications for management reporting

* Minimum 10 years mainframe experiences, including COBOL, JCL, CA7, DB2, SQL
* At least 4 years experience in Project Mananger
* At least 4 years experience in PMP
* An Investment Bank, Private Bank / Wealth Management or consultancy background, with a good understanding of program management within the Financial Services industry
* 6+ years experience in Management Reporting and performance management gained in a financial institution
* Sound financial analytical skills and technical accounting knowledge