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# Example of Management Accountant Job Description

Our company is growing rapidly and is hiring for a management accountant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for management accountant

* Producing the monthly management accounts and providing key stakeholders commentary
* Monthly budgeting & forecasting process
* Proactively helping improve procedures, systems and reporting processes
* Business partnering with non-finance in order to extract financial information to help deliver commercial insight into the rest of the business
* Prepare accurate monthly management accounts for review by the FC
* Co-ordination of the periodic financial reporting, investigating & understanding variances with relevant parties Payroll & department and ensure that variances match those reported in the BSC, reconciliation of designated balance sheet accounts
* Accountable for the calculation and analysis of sales and margins for the stores and restaurants
* Provide information required for the year-end audit both internally and to the external auditors
* Capital expenditure appraisal
* Production of management accounts, including commentary and board packs

## Qualifications for management accountant

* Experience in reviewing financial models and business cases
* Experience in financial management and the financial services industry
* The ideal candidate will want to progress throughout the company
* Support for a wide range of Decision Support activities such as analysis, the fulfilment of ad hoc requests, and special project activities
* Performs moderately complex accruals and actual fee sharing
* Experience at preparing and reviewing monthly financial reports