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# Example of Maintenance Operations Job Description

Our innovative and growing company is hiring for a maintenance operations. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for maintenance operations

* Responsible for installation projects for new technology and equipment into the plant by involving internal technical resource and contractors and suppliers
* Continuous improvement projects to improve departmental performance on safety, uptime, availability, maintenance, equipment modifications, plant, error proofing, technical systems and processes and cost down opportunities
* May provide direction to less experienced workers
* Utilizing GCSS-MC review the ‘Action’ tab area of document management
* Utilizing GCSS-MC review and manage on-hand items in the perpetual inventory
* Initiate, submit and track all non-system procurements in support of MAP operations
* Initiate, submit and track all Supply Discrepancy Report (SDR) items as outlined in the Marine Corps Policies and Procedures
* MOS is responsible for on-site facilitation of the eight maintenance management functional areas
* Maintenance Related Programs
* Reporting to Senior Manager, who leads all Tooling Operations activities for the Airframe Overhaul/Repair and Line support

## Qualifications for maintenance operations

* Must have knowledge of risk and safety precautions applicable to all codes and OSHA regulations standards
* Bachelor’s Degree OR 7+ years of work experience in industrial management and manufacturing, production operations management or military experience
* Experience in accountability for employee and people management strategies
* Industry specialist for systems technologies
* Knowledge of various computer applications including Microsoft Office, Building Management Systems (BMS), and Computerized Maintenance Management Systems (CMMS)
* Engineering or related technical degree or equivalent maintenance experience