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# Example of Maintenance & Engineering Manager Job Description

Our growing company is looking to fill the role of maintenance & engineering manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for maintenance & engineering manager

* Responsible for developing and managing Maintenance and Capex budgets and required to have extensive knowledge of GMP and/or excipient manufacturing
* Responsible for the management of SAP, PM & PS Modules and all safety, health, environmental protection, quality management, RC14001 compliance and personnel issues within department
* Establish, drive and influence business partnership within SCPE and Business Line R&D as required
* Facilitation between BL, Supply Chain functions and suppliers to ensure business alignment
* Product / Platform Supply Chain Readiness
* Ensure Product is ready for Manufacturing (DFx)
* Long range planning for cost and quality performance
* Measured by product line performance (Cost, Quality, Delivery and DFx)
* Build an integrated team to manage product throughout lifecycle
* Represent SCPE, active participant in Supply Chain initiatives

## Qualifications for maintenance & engineering manager

* Experience developing, coordinating, and conducting training, safety inspections and investigations
* Root Cause and Corrective Action investigation experience
* Broad operational knowledge and experience in the functions of the organization
* Must have thorough knowledge of FARs and OSHA standards including
* Strong Computer Literacy and Proficiency in Microsoft Word, Excel, Power
* Point, Outlook, and Adobe products