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# Example of Machinist Apprentice Job Description

Our innovative and growing company is looking to fill the role of machinist apprentice. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for machinist apprentice

* Assists in the creation of Dimensional Inspection Plans
* Directs team according to company’s strategic goals
* Understands and facilitates efficient manufacturing techniques
* Make sure tools are sharpened and tool holders in good working condition before being placed back on shelf or in tool drawers
* Make up set up carts, for any machine upon request providing print is given out in sufficient time to prepare said carts
* Performs prescribed preventative maintenance on machines as required per the P.M
* Must be familiar with the basic machine functions in order to perform the tasks stated above
* Maintain proper housekeeping and safety standards , proper use of personal protective equipment
* Must have an exposure to operating a CNC machine
* Set-up and perform tool changes, inspect parts, and quality control

## Qualifications for machinist apprentice

* Must be detail orientated, a self-starter, and works well as part of a team
* Must be adaptable to a changing work environment, competing demands and is able to deal with frequent change
* Must be willing and able to work shifts and changing work schedules
* Strong work ethic and positive team attitude with a flexible approach
* MAZAK CNC Mill programming and operating experience is desired
* High school diploma/GED and one year experience running machine tools