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# Example of Machinist Apprentice Job Description

Our growing company is searching for experienced candidates for the position of machinist apprentice. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for machinist apprentice

* Maintains and installs API or ANSI pumps
* Reads layout drawings, mechanical seal drawings, and technical and maintenance manuals
* Mentors less experienced machinist personnel and offers advice and knowledge
* Deburr and wash components via use of manual cutting/grinding tools, pneumatic buffers, drill presses, tumblers, sandblasters, ovens, ultrasonic cleaners
* Accurately maintain raw bar stock inventory from P.O
* Inspect and record critical dimensions of components per requirements
* Follow all policies and procedures as applicable for each component produced
* Communicate daily with planner and supervisor to assure scheduled deliveries
* Play an active role in regards to “Lean” processes by working and communicating with Planning, Quality, Engineering and Peers to identify and implement ways to improve process flow
* Responsible for keeping the work area and equipment safe, clean, and organized

## Qualifications for machinist apprentice

* Must be knowledgeable in machine shop practices
* Must be a team player willing to work in a cellular environment with others
* Transcripts from high school and any additional higher educational institutions must be submitted along with resumes
* Receive 8,000 hours of training in a variety of areas mainly focusing on machining
* Attend approximately 50 – 60 credit hours of classes at Lansing Community College, and maintain a 2.0 or higher GPA throughout the program
* One (1) year previous experience in a manufacturing environment